

## **Parent Agreement Contract**

### **Updated March 2022**

I, the undersigned, have read carefully the Parent's Agreement of Gillybird Nature Schools Ltd. (Sitka and Sparrow Early Education), and agree to follow the terms. Failure to abide by the contractual terms, may result in termination of my child from the centre, with or without notice.

- 1) I will be responsible for the care and transportation of my child to and from the centre. Children will not be sent home in taxis. Guardians may not pick up under the influence of alcohol or marijuana. If a parent attempted to pick up while inebriated, the child would be held by staff and the Ministry of Children and Family, and the police would be contacted.
- 2) I understand that the staff will not let my child leave with anyone whose name is not on the registration, or who does not present a written authorization letter. When an alternate pick up person comes for the first time, they will be required to show ID. Your child will not be released to someone without government ID.
- 3) I agree to accompany and sign my child into the program and alert the staff to his/her arrival. On departure, I will check with the teacher before leaving, and sign out my child.
- 4) I recognize the importance of working with the staff in a team effort to assist my child. I will make myself available to discuss my child's individualized plan of action and will work towards the achievement and accomplishment of mutually identified goals.
- 5) I will not send my child to the centre if there is any question of illness.

This includes:

- fever
- vomiting
- HFM (hand foot and mouth disease)
- any contagious infection
- diarrhea
- lice or nits
- eye infection, conjunctivitis (pink eye)
- sore throat
- cough

My child in the preschool aged program will stay home for at least 24 hours and show no symptoms before returning to the daycare or may require a doctor's note to return with some illnesses. My child in the infant toddler program will stay home for at least 48 hours and show no symptoms before returning. It is at our discretion to determine whether the child is well enough to partake in programming, and may not return before they can fully participate, due to the nature of our outdoor philosophy and to reduce the spread of illness within the center.

- 6) My child may not attend until 24 hours after routine vaccinations to ensure there is no reaction.
- 7) Giving my child Tylenol/Advil or any medication before drop off, without speaking with staff, may result in immediate termination. If your child needs medication to get through the morning, they can not participate in the program and should be home. If your child requires medication for teething, we will make a care plan to do so.
- 8) I understand that if my child has been absent due to a communicable disease, admission will not be permitted without authorization from my child's doctor, or the public health nurse.
- 9) If my child or I, the guardian or parent, cannot adhere to the centre's policies and regulations, or if my child behaves in a disruptive manner towards the staff, other parents, or other children of the facility, the licensee may request immediate removal.
- 10) I will inform the centre if my child has any allergies to food. At this time, the centre is not nut free.
- 11) I understand that walking trips are planned every day, and that children will be encouraged to touch, play with, and examine natural surroundings. My child will be outside during inclement weather, for up to 5 hours per day.
- 12) My child is permitted to take part in any activity at the centre.
- 13) I will register with and make all payments (via Electronic Funds Transfer) through the licensee's online software provider, 'Himama'. Payments will be made on the last day of the month, for the month following. For example, payment for February must be made by January 31. Late payments that have not been discussed and agreed to, may result in immediate termination of your child's spot.
- 14) I will pay a deposit of a half month of fees, which will be applied to my last month of fees, if the full 6 weeks notice is given for withdrawal of my child. Furthermore, if 6 weeks notice is not given, the following month will be payable in full.
- 15) I agree to pick up my child promptly, and respectively within the centre's operation hours, between 8:00am – 5:00pm (8:00am - 4:30pm at the Babybird location). I understand that constant lateness will be cause for termination of this agreement. Further, I understand that there is a late fee of \$15 for the first 10 minutes and \$1 per minute thereafter.
- 16) If it becomes necessary to withdraw my child, I will give at least 6 weeks notice, at the latest, no later than the 15th of the month before the final month, in the form of writing to the staff, or I will be charged the full fees for the month following the final month.

17) If my child is unable to attend the centre due to illness or family holidays, I will continue to pay the full fees to reserve my child's place in the program.

18) I am aware that the centre will be closed for one week of the March spring break (following SD61's closure), the last week of August (will always be the week before the Labour Day long weekend, which may fall in the first week of September) and for the Winter Break (following SD61's closure), to organize and sanitize the centre. We will be closed for all Statutory holidays. Parents are urged to seek alternate childcare arrangements during this time. Fees for these months will remain the same as the other months.

19) I agree that staff can take and post pictures of my child for the purpose of communicating our daily activities on the private Gillybird Facebook page. No picture of my child will be published on the Gillybird website without my consent.

20) I agree that my child should be transported by ambulance and treated by a medical professional in the case of an emergency and when staff cannot get a hold of a guardian.

21) Due to the ever-changing situation of the COVID-19 pandemic, Gillybird Nature Schools Ltd. (Sitka and Sparrow Early Education) has strict protocols to prevent exposure to our students and staff. These include:

- 1) Before entering indoor spaces, parents/guardians must:
  - Enter the building through a single designated door
  - Wear a mask
  - Wash or sanitize their hands
- 2) Our staff are disinfecting all indoor surfaces 3 to 4 times daily
- 3) Our staff are disinfecting all playground surfaces 2 times daily
- 4) Children are not permitted to share food with each other at this time
- 5) If you are experiencing respiratory symptoms, please call 811, or use the BC CDC self assessment tool at <https://bc.thrive.health/>
- 6) Children who are exhibiting symptoms must isolate for a minimum of 5 days or longer if still experiencing symptoms. They must be symptom free for 48 hours before returning.
- 7) If your child begins to develop a fever or cough or sneeze or show any signs of illness or the sniffles, you or your emergency contact will be called and we will require your child to be picked up without delay
- 8) If someone from your family or household has been diagnosed with COVID-19, your child will not be permitted at the centre during their 5 day isolation period, and after that, until the family member is only exhibiting mild symptoms
- 9) Additional precautions may be added as recommended by Child Care Licensing and British Columbia Health Officials

22) I agree to cooperate with the general policies of Gillybird Nature Schools Ltd. (Sitka and Sparrow Early Education), to perform the obligations of parents/guardians as set forth in this agreement, and to abide by the rules, regulations, and policies provided by the centre. My signature below indicates that I have read the terms of agreement, that the materials have been explained to me, and that all my questions have been satisfactorily answered.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_