

## Parent Agreement Contract

I, the undersigned, have read carefully the Parent's Agreement of Gillybird Nature Schools Ltd. (Sitka and Sparrow Early Education), and agree to follow the terms. Failure to abide by the contractual terms, may result in termination of my child from the centre, with or without notice.

- 1) I will be responsible for the care and transportation of my child to and from the centre. Children will not be sent home in taxis. Guardians may not pick up under the influence of alcohol or marijuana. If a parent attempted to pick up their child while inebriated, the child would be held by staff and the Ministry of Children and Family, and the police, would be contacted.
- 2) I understand that the staff will not let my child leave with anyone whose name is not on their registration form, or who does not present a written authorization letter. When an alternate pick up person comes for the first time, they will be required to show ID. Your child will not be released to someone without government ID.
- 3) I agree to accompany my child into the program and to alert the staff of their arrival. On departure, I will alert staff before leaving so they are aware that my child has been signed out.
- 4) I recognize the importance of working with the staff in a team effort to assist my child. I will make myself available to discuss my child's individualised plan of action and will work towards the achievement and accomplishment of mutually identified goals.
- 5) As a child grows and develops, their care providers may notice that they are not meeting certain milestones for their age, therefore, we may suggest that it could be beneficial for early intervention with an occupational therapist (a free service through Queen Alexandra Centre for Children's Health). In this case, we require the support and involvement of the parent/guardian in this self-referral process and we will provide more details and assistance at the time of our recommendation.
- 6) I will not send my child to the centre if there is any question of illness. This includes:
  - fever
  - cough
  - HFM (hand foot and mouth disease)
  - any contagious infection or rash
  - Diarrhea or vomiting
  - lice or nits
  - eye infection, conjunctivitis (pink eye)
  - sore throat
  - Excessive runny nose (wiped more than every 20 minutes)
  - COVID-19

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## 6) Cont'd

In the preschool aged program, if sick, my child will stay home for at least 24 hours, without the aid of medication, and show no symptoms before returning to the daycare, or may require a doctor's note to return with some illnesses. In the infant/toddler program, my child will stay home for at least 48 hours, without the aid of medication, and show no symptoms before returning to care. It is at our discretion to determine whether the child is well enough to partake in programming, and may not return before they can fully participate, due to the nature of our outdoor philosophy and to reduce the spread of illness within the centre.

7) If my child is deemed sick by staff or becomes sick over the course of the day and myself or an emergency contact is called to pick them up, my child must be collected from the centre within 30 minutes of the original call in order to minimise the spread of illness to staff and other children. I understand that if my child has been absent due to a communicable disease, return to care will not be permitted without authorization from my child's doctor, or the public health nurse.

8) My child may not attend care until 24 hours after routine vaccinations to ensure there is no reaction.

9) Giving my child Tylenol/Advil or any medication before drop off, without speaking with staff, may result in immediate termination. If your child needs medication to get through the morning, they can not participate in the program and should be home.

10) If your child requires medication for teething, we will make a care plan to do so. Tylenol may be given for teething, but if a child is inconsolable and is unable to participate in the program, we will request an early pick up.

11) If my child or I, the guardian or parent, cannot adhere to the centre's policies and regulations, or if my child behaves in a disruptive or aggressive manner towards the staff, other parents, or other children of the facility, the licensee may request immediate removal of the child from the program.

12) I will inform the centre if my child has any allergies to food.

13) I understand that walking trips are planned most days, and that children will be encouraged to touch, play with, and examine natural surroundings. I am aware that my child will be outside during inclement weather, for up to 5 hours per day.

14) My child is permitted to take part in any activity at their centre.

15) I will register with, and make all payments via Electronic Funds Transfer, through the licensee's online software provider, 'Himama'. Payments will be made on the last day of the month, for the month following. For example, payment for Feb. must be made by Jan. 31. Late

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payments that have not been discussed and agreed to, may result in immediate termination of your child's spot.

16) If it becomes necessary to withdraw my child, I will give at least 6 weeks notice, no later than the 15th of the month before the final month, in the form of writing to the staff, or I will be charged the full fees for the month following the final month.

17) Immediately upon acceptance into the program, I will pay a deposit of one full month of fees. If the full 6 weeks notice is given for withdrawal of my child, my deposit will be applied to the last month of fees. Furthermore, if the full 6 weeks notice is not given, the deposit will be forfeited, and the month following the 6 weeks will be payable in full.

18) I agree to pick up my child promptly, and respectively within the centre's operation hours, between 8:00am – 5:00pm at the Little Tree and Sitka locations, and 8:00am - 4:30pm at the Babybird and Big Tree locations. I understand that there is a late fee of \$15 for the first 10 minutes and \$1 per minute thereafter. Furthermore, I understand that constant lateness will be cause for termination of this agreement, and therefore, my child's care at your centre.

19) If my child is unable to attend the centre due to illness or family holidays, I will continue to pay the full fees to reserve my child's place in the program.

20) I am aware that the centre will be closed for one week of the March spring break (following SD61's holiday closure), the last week of summer vacation (this will always be the week before the Labour Day long weekend, which may fall in the first week of September) and for the Winter Break (following SD61's holiday closure). We will be closed for all Statutory holidays. Parents are urged to seek alternate childcare arrangements during this time. Fees for these months will remain the same as the other months.

21) I agree that staff can take and post pictures of my child for the purpose of communicating our daily activities on the private Gillybird Facebook page. No picture of my child will be published on the Gillybird website without my consent.

22) I agree that my child will be transported by ambulance and treated by a medical professional in the case of an emergency when staff cannot get a hold of a parent/guardian.

23) Due to the ever-changing situation of the COVID-19 pandemic, Gillybird Nature Schools Ltd. (Sitka and Sparrow Early Education) has strict protocols to prevent exposure to our students and staff. These include:

- Our staff are disinfecting all indoor surfaces at least 2 times daily
- Children are not permitted to share food with each other at this time
- If you are experiencing respiratory symptoms, please call 811, or use the BC CDC self assessment tool at <https://bc.thrive.health/>

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- If a child tests positive for COVID-19 they must refrain from attending care for a minimum of **7 days**, and must be symptom free for 48 hours without the aid of medication before returning.
- If your child begins to develop a fever, cough, diarrhoea, vomiting or an excessively runny nose, you or your emergency contact will be called and we will require your child to be picked up without delay
- If someone from your family or household has been diagnosed with COVID-19, your child will not be permitted at the centre until the family member tests negative, and is only exhibiting mild symptoms
- Additional precautions may be added as recommended by Child Care Licensing and British Columbia Health Officials

24) I agree to cooperate with the general policies of Gillybird Nature Schools Ltd. (Sitka and Sparrow Early Education), to perform the obligations of parents/guardians as set forth in this agreement, and to abide by the rules, regulations, and policies provided by the centre. My signature below indicates that I have read the terms of agreement, that the materials have been explained to me, and that all my questions have been satisfactorily answered.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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